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Campus News August 7, 1998

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CAMPUS NEWS

LA SALLE UNIVERSITY'S WEEKLY INFORMATION CIRCULAR

August 7, 1998



La Salle University

Philadelphia, Pennsylvania 19141

215-951-1550

Resident Life Office

TO: The Campus Community
FROM: Ronald C. Diment, Director of Resident Life *RED*
DATE: August 4, 1998
RE: Mark Badstubner

I am very pleased to announce the appointment of Mark Badstubner to Assistant Director of Resident Life for Community Standards. Mark first came to LaSalle in August, 1993 as a graduate student, Resident Director. He was appointed to the full-time, administrative position of Area Coordinator in 1996 after receiving his LaSalle Master's Degree in Human Services Psychology. Mark was instrumental in the reorganizational effort at that time and served with distinction these past two years as an Area Coordinator.

In his new role, Mark will oversee resident student judicial affairs, advise the Resident Student Association, serve as residence hall Information Technology liason, monitor safety and security matters, train and consult live-in staff and contribute to the out-of-class learning experiences provided for resident students.

Mark's predecessor, Alan Wendell, will be moving into an Assistant Dean of Students role with overall responsibility for the University's student judicial system. Alan had been Assistant Director of Resident Life for ten years, and we wish him Good Luck!

Please join us in congratulating and welcoming both staff members to their new assignments.

Campus News is distributed weekly to foster communication and encourage information sharing among University departments. Articles submitted are the responsibility of their authors alone and do not imply an opinion on the part of La Salle University or the Department of Mail and Duplicating Services.



LA SALLE UNIVERSITY

OFFICE OF THE PRESIDENT

PHILADELPHIA, PA 19141 • (215) 951-1010 • FAX (215) 951-1783

Announcement

Loving foster families are needed for thousands of children! Catholic Social Services is looking for foster homes for infants, toddlers, school-age children and also children with special medical concerns, of all races and denominations. Foster families are single or married people who can provide a loving and secure home for a child on a temporary basis. Catholic Social Services provides professional training, support, Catholic School tuition for foster children and financial reimbursement to foster families. To learn more about becoming a foster family, **please contact Artrice or Pat at (215) 587-3960.**



TO: Administrative and Staff Personnel

FROM: Nicholas A. Giordano

DATE: August, 1998

SUBJECT: **Holiday Schedule**

Friday, October 30, 1998	Mid-semester Holiday (designated offices to be staffed)
Thursday, November 26, 1998	Thanksgiving Day Holiday
Friday, November 27, 1998	Holiday
Tuesday, December 15, 1998	Christmas Reception - 3:00 P.M. to 5:00 P.M.
Thursday, December 24, 1998 to Friday, January 1, 1999 inclusive	Christmas and New Year Holidays

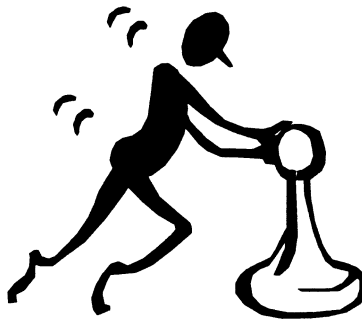


La Salle University
Philadelphia, Pennsylvania 19141

Campus Store

CAMPUS STORE SCHEDULE

Monday – Thursday, August 17 – 20	9 AM – 4:30 PM
Friday, August 21	9 AM – 3:30 PM
Saturday and Sunday, August 22 & 23	CLOSED
Monday – Wednesday, August 24 – 26	9 AM – 8:00 PM
Thursday, August 27	9 AM – 4:30 PM
Friday, August 28	9 AM – 3:30 PM
Saturday, August 29	9 AM – 2:00 PM
Sunday, August 30	CLOSED
Monday – Thursday, August 31 – September 3	9 AM – 8:00 PM
Friday, September 4	9 AM – 3:30 PM
Saturday and Sunday, September 5 & 6	CLOSED
Monday, September 7 LABOR DAY	CLOSED
Tuesday – Thursday, September 8 – 10	9 AM – 7 PM
Friday, September 11	9 AM – 3:30 PM
Saturday, September 12	10 AM – 4:00 PM
Sunday, September 13	CLOSED



Please join us for a

Thank Goodness We're All Moved !!!
Appreciation/Celebration

Friday, August 7, 1998

3:00 p.m.

South Campus Gazebo

Hot dogs, hamburgers, lemonade & beer
will be served
to show our appreciation

RSVP to Uneeda Break at x. 1701
or just drop in



Compliments of

Nonprofit
Management
Development
Center

Multicultural/
International
Affairs

&

Community Learning/
Urban Studies

PS- In case of rain, event will be held in
new NMDC offices at South campus. In case
of excessive heat, bring squirt guns.



LA SALLE UNIVERSITY

DIRECTOR OF HUMAN RESOURCES

PHILADELPHIA, PA 19141-1199 • (215) 951-1013 • FAX: (215) 951-1799

E-MAIL ADDRESS: rohanna@lasalle.edu

TO: All Faculty and Staff

FROM: Susan P. Rohanna, Director of Human Resources

DATE: August 7, 1998

SUBJECT: University Drug And Alcohol Policy

Each year, we are required to publish and disseminate to all employees the University's Drug and Alcohol policy under the Drug-Free Schools and Community Act. Below is the University's Drug and Alcohol policy.

POLICY STATEMENT FOR FACULTY AND STAFF ON ALCOHOL AND DRUG USE, POSSESSION AND DISTRIBUTION

La Salle University considers the abuse of alcohol or other drugs as a health care problem and treats it as such. The term abuse as used in this policy shall refer to the consumption of alcohol or any illicit substance while at work or at any other time so as to impair an employee's ability to perform the duties and responsibilities of his/her job description. Consumption of any controlled substances prescribed by a licensed physician is subject to the directives of that physician governing its use.

As the University values the contribution of each of its employees and recognizes the risks that alcohol abuse, alcoholism and other forms of chemical dependency pose to the individual employee as well as the University at large, support for the individual employee's assessment/treatment needs is a top priority. Acknowledging that alcoholism and other forms of chemical dependency are recognized health care problems results in a University position that employees so impaired are in need of assistance and/or treatment in order to preclude the progression of their illness and likely deterioration of job performance so as to jeopardize their University employment. To this end, the Coordinator of Alcohol and Other Drug Programs for the University is available to serve the information and referral needs of any employee in order to arrange for assessment and/or treatment needs. Contact with the Coordinator of Alcohol and Other Drug Programs can be arranged directly by the employee or upon referral/directive of the employee's supervisor. In all cases, the privacy of the employee shall be respected and details of services provided by the Coordinator will be held in the strictest confidence.

La Salle is required by law to inform you of the sanctions which may be imposed on you if you violate federal, state and local laws regarding the unlawful possession, use or distribution of illicit drugs or alcohol. The following are examples of illegal activity and the applicable legal sanction.

A. Alcohol:

Under Pennsylvania law, a person who is under twenty-one (21) years of age commits a summary offense if he/she attempts to or actually purchases, consume, possess, or transports alcohol. The police department must notify the parents of a minor charged with violating this law. If convicted of this offense, the minor's driver license will be suspended. A second offense will yield a fine up to \$500.

In addition, any person who intentionally provides alcohol to a minor will be convicted of a misdemeanor of the third degree, for which the fine will be at least \$1,000 for the first offense, and \$2,500 for subsequent violations.

B. Drugs:

These are both federal and state laws which proscribe the possession, use and distribution of illegal drugs. The sanctions for offending these laws consists, in many cases, of mandatory imprisonment, coupled with substantial fines. The sanctions for any given offense vary widely, depending on the nature of the offense, the type of drug involved, and the quantity of the drug involved.

For instance, under federal law, simple possession of a controlled substance carries with it a penalty of imprisonment of no more than one (1) year, plus a fine of an amount between \$1,000 and \$5,000. If the controlled substance contains a cocaine base and the amount exceeds five (5) grams, the offender will be imprisoned for not less than five (5) years and not more than twenty (20) years, or fined, or both.

Also under Federal law, anyone who is at least eighteen (18) years old and who distributes drugs to anyone under age twenty-one (21) will be imprisoned and/or fined up to twice what is otherwise provided by law, with a minimum prison sentence of one (1) year.

Pennsylvania has laws prohibiting the use, possession and distribution of drugs which are similarly strict. In addition to imposing fines and/or prison terms for violations of its drug laws, Pennsylvania recently enacted a forfeiture statute. Under this statute, when the state arrests someone for violating its laws concerning the use, possession or distribution of drugs, the state will seize, and that person will forfeit, all of his/her property which was used to accomplish the violation of Pennsylvania's anti-drug laws -- including the automobile.

ALCOHOL AND DRUG USE AND POSSESSION

The possession, consumption, or "being under the influence of" intoxicating beverages or drugs during working hours, on University property, or at University sponsored activities is strictly prohibited except for the moderate consumption of alcoholic beverages at official programs conducted by the University if the employee is over twenty-one (21) years of age. An employee reasonably suspected of being under the influence or found to be using alcohol or drugs during working hours, on University property, or at University sponsored events except as stated above may be required to consent to any scientifically approved test for the presence of alcohol or drugs in the body, and if they refuse will be disciplined or discharged for insubordination. An employee found to possess, use or be under the influence of alcohol or

drugs will normally be formally warned for a first offense, rather than dismissed. As a part of the formal warning, the University reserves the right to refer the employee to the Coordinator of Alcohol and Other Drug Programs for recommendation into any one of the following programs: drug and alcohol awareness, counseling or rehabilitation. If the Coordinator of Alcohol and Other Drug Programs refers the employee to any one of these three programs, the employee will not be eligible to re-enter employment until he/she supplies the appropriate certification of completion of the program. A second incident involving drugs or alcohol use or possession will normally result in dismissal.

DISTRIBUTION OF ALCOHOL AND DRUGS

No person less than twenty-one (21) years of age shall attempt to purchase, consume, possess, or transport any alcohol, liquor, or malt or brewed beverages during working hours, on University property, or at any University sponsored event. No University employee shall transfer a registration card or other form of identification for the purpose of falsifying age to secure any alcohol, liquor or malt or brewed beverages. Nor shall any individual sell, furnish or give any alcohol, liquor, or malt or brewed beverages to be sold, furnished or given to any person under twenty-one (21) years of age.

No University employee shall attempt to distribute, sell, or furnish illicit drugs to any individual during working hours, on University property, or at any University sponsored event.

Any employee who violates this prohibition of the distribution of alcohol and/or drugs will normally be immediately discharged from employment with the University and may be referred for criminal prosecution.

CRIMINAL DRUG CONVICTIONS

The University is required under federal law (Drug-Free Workplace Act of 1988) to ensure a workplace free from the illegal use, possession, or distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace. As a condition of employment, all employees must abide by the terms of this Drug-Free policy and are required to notify the University of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction. Furthermore, the University is required to notify

all agencies issuing federal grants to the University within ten (10) days after receiving notice of conviction from the employee or other forms of actual notice of such conviction. The University is then required to take one of the following actions within thirty (30) days of receiving notice of an employee's conviction:

- 1) Formally warn, suspend or terminate the employee; or
- 2) Require the employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency.

It is the discretion of the University as to what action will be taken.

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August, 1998

TO: The La Salle Community
FR: Linda Ferrante, Director

RE: Metered mail reminder

All classes of mail are metered and sent out daily. Departments should submit mail according to the following schedule to insure that it will be processed on the same day it is received.

1 – 500 pieces	submit by 2pm
1 – 999 pieces	submit by noon
1,000 pieces +	10am (please call ahead, X1039)

USPS mail pick-up time = 3pm

Federal Express pick-up = 3pm

(Pick-up times are approximate. Submit mail by 2:30 p.m. in order to avoid possible complications.)

Please Note:

**Mail submitted for metering should consist of
University business mail only.**

Each envelope must bear the University return address.

In the past we have encountered a few problems metering certain mail-pieces. It is important to remember that any unusual design features could effect the metering process. In order to avoid such problems, please consult with our staff prior to designing your next mail-piece. Call Sam Pino, Mailroom Supervisor at X1039

Maximum size for metering = 9 x 12"

Minimum size for metering = 3.5 x 5"

Maximum thickness = 1/4"



CAMPUS POSITIONS AVAILABLE

LA SALLE UNIVERSITY IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER



La Salle University

BURSAR'S OFFICE

PHILADELPHIA, PA 19141-1199 • 215/951-1055 • FAX 215/951-1799

TO: The Campus Community
FROM: Marina Grace, Bursar
DATE: Friday, August 07, 1998
SUBJECT: Position Available

In the past many of our positions have been filled with highly qualified individuals based upon the recommendation of our own people. Therefore, if you know of an individual who is interested and qualified, please make them aware of this position.

CLERK/CASHIER

The Bursar's Office is seeking a Clerk/Cashier. This position requires initiative, attention to detail, and the ability to deal with the public. Prior accounts receivable experience would be helpful. Full benefit package including tuition remission. Interested individuals should submit their resume to:

La Salle University
Attn: Marina Grace, Bursar
1900 West Olney Avenue
Philadelphia, PA 19141
EOE/AA



La Salle University
Philadelphia, Pennsylvania 19141

Department of Psychology

Position Available

The Department of Psychology has an opening for a full-time faculty appointment for the 1998-1999 academic year. Duties include a teaching load of twelve credits each semester as well as student advisement and attention to committee assignments.

This is a one-year appointment with competitive salary and full benefits. Applicants should hold at least a Master's degree and have made substantial progress towards the Ph.D. or Psy.D. and demonstrate a commitment to effective teaching. Preference will be given to those applicants with experience in the La Salle community.

Applicants should submit a curriculum vitae and the names of three references by Friday, August 14, 1998 to

David J. Falcone, Ph.D.
Chairperson, Department of Psychology
La Salle University
Philadelphia, PA 19141



LA SALLE UNIVERSITY

PHYSICAL FACILITIES

PHILADELPHIA, PA 19141 • (215) 951-1315 • FAX (215) 951-1791

Physical Facilities has the following position available.

GROUNDSKEEPER

Major responsibilities are litter and leaf pickup, plant bed maintenance, manual weed control, mowing grass with push-type mowers, snow removal, campus-wide trash pickup, freight delivery and landscaping on an 85 acre urban campus. Must have a valid driver's license. Full benefits package including tuition remission. AA/EOE

Apply to: Assistant Director of Physical Facilities
 La Salle University
 1900 W. Olney Avenue, Box 823
 Philadelphia PA 19141

CN 8/07/98